

Smoking Policy (Employees, Visitors, and Students)

To protect and enhance our indoor air quality and to contribute to the health and well-being of all employees, students and visitors, NTI is entirely smoke free, including chewing tobacco.

Smoking is prohibited in all areas of NTI, without exception. This includes common work areas, the workshop, lab, facilities, classrooms, conference and meeting rooms, private offices, hallways, the lunchrooms, stairs, restrooms; employer owned or leased vehicles, and all other enclosed facilities.

The only designated smoking area for employees is in their personal vehicles, but the smoke and tobacco products must be completely contained within the vehicle.

Finally, smokers and users of tobacco products must dispose of the remains in the proper containers. This helps to keep a neat and clean environment for all employees and our visiting partners and customers.

Failure to comply with all of the components of this policy will result in disciplinary action that can lead up to and include employment termination.